



**Wednesday – April 03**

- 1200 – 1600                      Arrival and Hotel Check-In
- 1700 – 1830                      Pre-Convention Executive Council & Convention  
Committee Meeting-at the Conference Meeting Room

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**Thursday – April 04**

- Buffet Breakfast – On Your Own
- 0700 – 0800                      Convention Registration  
Location:    Conference Area Foyer
- 0830 – 1330                      **OPTIONAL EVENT** – D4 Golf Tournament at Rebecca Creek  
Golf Course
- 1200 – 1700                      REGISTRATION OPEN – Conference Area Foyer
- 1830 –2100                      ICE BREAKER – Conference Banquet Room  
All Attendees -Theme Dress: Texas Hoedown
- 2000 – 2400                      Hospitality Suite - Conference Room #1

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**Friday – April 05**

- 0700 – 1200                      Registration Open – Conference Area Foyer
- 0800 – 0850                      Breakfast and Convention Opening Ceremony  
Conference Banquet Room - All Attendees  
**NOTE:** *We go through the hotel breakfast serving line and  
take your meal to the Conference Banquet Room*

0900 – 1100 Business Meeting – Conference Banquet Room

1200 – 1330 President’s Luncheon- Conference Banquet Room

1330 – 1400 Break

1400 – 1630 Business Meeting – Conference Banquet Room (*Casual Business Attire Approved*)

1730 – 2330 Open Evening – Chick’s Meat Market (More to Follow)

2000 – 2400 Hospitality Suite – Conference Room #1

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**Saturday – April 06**

0700 – 0800 Buffet Breakfast – On Your Own

0830 – 0930 AFSA Business Meeting Conference Banquet Room (*Casual Business Attire Approved Remainder of Business Day*)

0930 – 0945 Break

0930 – 1100 Caucus and Elections

1100 – 1230 Training Session/Round Robin – Conference Banquet Room

1230 – 1400 Lunch – On your Own

1400 – 1500 Training Session/Round Robin – Conference Banquet Room

1515 – 1600	Post-Convention Executive Council Meeting- Conference Meeting Room
1750 – 1800	Installation of Officers -- Conference Banquet Room
1800 – 1830	Cocktails Reception – Conference Room #1 and Foyer
1830 – 2030	Honors Banquet – Conference Banquet Room Includes Dinner, Guest Speaker: CMSgt Dianne S. Bass, 2 <sup>nd</sup> AF Command Chief, Awards and Convention Closing
2000 – 2400	Hospitality Suite – Conference Room #1

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<sup>1</sup> The Division Executive Council Meeting is open to anyone interested in attending; however, non-council members attend as observers only and do not participate in the meeting. They may be asked for input at the end of the meeting.

<sup>2</sup> All Convention Attendees should register with the Convention Registration Desk. Chief Delegates should also turn in their credential reports at the Registration Desk. If arriving after Thursday, please contact the Convention Staff to register and/or turn in Credentials

<sup>3</sup> Authorized uniform of the day for Air Force personnel attending the conference is any combination of the Blue Uniform, unless specified for key functions. Civilians or military retirees should wear business attire or slacks/skirt w/an AFSA collared shirt. The key is to be comfortable, yet professional. Air Force (AMN/NCO/Member of the Year) nominees should be in Service Dress for key functions (opening ceremony and President’s luncheon) and will wear their medallions throughout the entire convention. All of the business meetings have a separate agenda that will be presented in the Delegate Handbook. Casual business attire is AFSA polo and slacks

<sup>4</sup> This luncheon is “hosted” by the Division President and all attendees should attend

<sup>5</sup> The optional events are still be worked/scheduled.

<sup>6</sup> The Caucus is time for the Convention AFSA Delegates to pose questions of the announced candidates for office. Candidates must have made their intention to run for office known by the start of the Caucus to speak at the Caucus. The actual length of the Caucus depends on the number of candidates and questions.

<sup>7</sup> The Honor’s Social and Banquet are Mess Dress/Semi-Formal/After-Five dress events. This is the time that we install our new officers and recognize our top performers in the division.